

Global Air Cargo Advisory Group (GACAG)

GACAG SECURITY TASK FORCE

TERMS OF REFERENCE

1. Objectives

1.1 The objective of the GACAG Security Task Force (GSTF) is to provide recommendations to the GACAG on industry positions related to air cargo and mail security. As appropriate, recommendations will address short term issues. Also as appropriate, the GSTF will recommend practices that position the air cargo sector to address the medium and long term implications of security policies.

1.2 The recommendations from the GSTF will mainly focus on four areas:

- a. Advance electronic information process and timelines to improve aviation security risk assessment;
- b. Consignment security declaration process and layout to provide aviation security regulators with an audit trail of who secured what, how and when;
- c. Supply chain security program guidelines to introduce supply chain security in countries where there is none;
- d. Ad hoc supply chain security issues, as they develop and require actions by the GACAG.

1.3 The recommendations from the GSTF shall be aligned with

- a. The GACAG industry positions;
- b. GACAG objectives for regulatory requirements, to ensure regulations improve security while maintaining commercial flows; and
- c. Industry standards, to limit additional industry costs while increasing security.

2. Composition

2.1 The GSTF will consist of four Members, each being knowledgeable in air cargo and mail security regulations and operations.

2.2 The GSTF will include one Member and one Alternate from each of the following organizations:

- a. Global Shippers Forum (GSF)
- b. International Federation of Freight Forwarders Associations (FIATA)
- c. International Air Transport Association (IATA)
- d. The International Air Cargo Association (TIACA)

Global Air Cargo Advisory Group (GACAG)

Alternates may participate in all GSTF activities but may only vote in the absence of the Member. At any time, any of the four organizations may change its Member or Alternate by notifying TIACA which, as GACAG Secretariat, will maintain the GSTF roster.

2.3 The GSTF may invite industry experts (e.g., Legal, Security) and regulators (e.g. ICAO, WCO) at the meetings from time to time.

2.4 Other observers from industry stakeholders may attend the GSTF meetings upon concurrence of the Task Force Members.

3. Rules and Procedures

3.1 Meetings of the GSTF shall be conducted by regular teleconferences and, if required and directed by GACAG, one or two face-to-face meetings may be organized annually.

3.2 All meetings will be conducted in accordance with TIACA's Competition Law Guidelines.

3.3 The GSTF will provide recommendations to the GACAG and, as directed by GACAG, to recognized industry bodies on industry positions related to cargo and mail security.

3.4 The GSTF recommendations will be based on broad consensus amongst its Members and recommendations must reflect support from stakeholders most affected.

3.5 Members of the GSTF shall not address the public on behalf of GACAG at any conferences or events unless agreed by the GACAG Steering Committee.

4. Roles and Responsibilities

4.1 Each Member of the GSTF shall participate in his or her capacity as a representative of the industry with relevant knowledge.

4.2 Members of the GSTF shall identify the required and/or necessary regulatory and business information needed to propose recommendations.

4.3 The GSTF shall consult with the relevant industry bodies when needed.

4.4 The GACAG Steering Committee shall appoint a Member of the GSTF as Chairman. TIACA will serve as Secretary for the teleconferences or the face-to-face meetings.

Global Air Cargo Advisory Group (GACAG)

5. Deliverables

5.1 Within its first twelve months of operation, the GSTF will provide three industry position recommendations on a. advance electronic information, b. Consignment security declaration and c. supply chain security program. Throughout its existence, it will continue to review and advise on security initiatives as directed by the GACAG Steering Committee, to liaise with recognized industry bodies in this regard.

5.2 The GSTF will provide advice to the GACAG Steering Committee on ad hoc security matters as noted in Section 1.2 above or as delegated to it by the GACAG Steering Committee.
